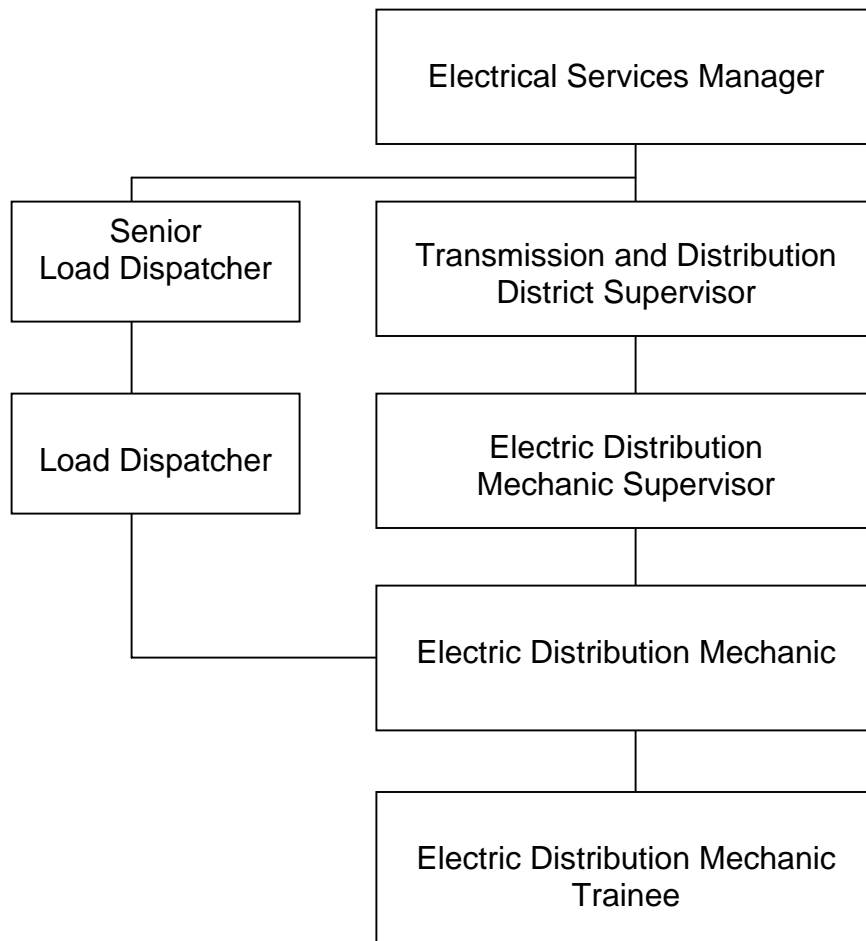


**CITY OF LOS ANGELES
PERSONNEL DEPARTMENT**

**CAREER OPPORTUNITIES FOR
ELECTRIC DISTRIBUTION MECHANIC TRAINEE**

This information is being given to you to describe potential opportunities as an Electric Distribution Mechanic Trainee. The career ladders that Electric Distribution Mechanic Trainees most commonly enter into are diagrammed below. The typical duties and requirements for the first promotional level of these career ladders are also described. However, these may be subject to change. You may review class specifications and some job bulletins through the Personnel Department's website at www.lacity.org/PER or you may request a copy of this information from the Personnel Department, Room 100. We encourage you to examine the options open to you and to prepare yourself for the promotions for which you qualify.



DUTIES AND REQUIREMENTS OF FIRST PROMOTIONAL LEVEL

Electric Distribution Mechanic

Duties: Performs skilled mechanical and electrical work in connection with the construction, maintenance, and repair of overhead and underground electric transmission, sub-transmission, distribution, communication, and utilitarian street light lines, cable, and equipment, and may work as lead over a group of skilled craft workers.

Requirements:

1. Certified completion of the Department of Water and Power Electric Distribution Mechanic training program; or
2. Certified completion of a recognized power line mechanic apprenticeship program, including one year of work on energized high-voltage lines; or
3. Two years of journey-level experience as a line mechanic working on energized high-voltage lines.

Note: The above information does not replace class specifications and examination bulletins.

PREPARING YOURSELF FOR PROMOTION

1. Broaden your work experience by taking advantage of job rotation and transfer opportunities. Take advantage of on-the-job training opportunities relating to your work.
2. Take advantage of formal education opportunities relating to your work.
3. Learn and stay abreast of laws, procedures, policies and practices relating to your career ladder.
4. Carefully review examination bulletins and class specifications for promotional classes to determine the kinds of skills, knowledges and abilities you need to develop for promotion.
5. Request for Notification cards may be completed in Room 100 of the Personnel Building (847-9240) to notify you by mail when a specific examination is open for filing. Familiarize yourself with the areas in your work location where weekly job bulletins are posted.
6. Employees may obtain career counseling from the Personnel Department's Employee Development Section, (213) 847-9800, in Room 380, Personnel Building.