

**CLASS SPECIFICATION****04-13-2017****EMS ADVANCED PROVIDER, 2341****Summary of Duties:**

An EMS Advanced Provider provides scheduled and unscheduled non-emergent direct patient care to the ill and injured within the pre-hospital setting. The EMS Advanced Provider may act as lead worker to staff involved in the pre-hospital care delivered through the Advanced Provider Response Unit (APRU), which is the Los Angeles Fire Department's (LAFD) alternate service delivery model to render mobile integrated healthcare. The EMS Advanced Provider provides medical treatment which includes obtaining patient histories, administering and prescribing medication, conducting diagnostic tests, performing routine medical procedures and consulting with other social services and healthcare professionals. The EMS Advanced Provider may provide secondary caller interrogation for specifically designated low acuity calls in the Metropolitan Fire Communications (MFC) 911 dispatch center.

Class Characteristics:

An EMS Advanced Provider is a civilian employee of the LAFD. This position is responsible for providing urgent and non-urgent care to the public via the APRU and may act as lead worker to staff assigned to the unit.

This position reports to the EMS Advanced Provider Supervisor. The EMS Advanced Provider is responsible for the clinical aspects of the scheduled and unscheduled non-emergency care during the daily operation of the APRU, or processing designated low acuity calls at MFC.

Example of Duties: An EMS Advanced Provider:

- Provides direct patient care for scheduled and unscheduled non-emergency care during the daily operation of the APRU;
- May act as lead worker to other staff involved in the clinical care delivered through the APRU;
- Analyzes and interprets patients' histories, symptoms, physical findings and diagnostic information to develop appropriate diagnoses, treatment decisions, and follow-up plans and appointments;
- Works with community stakeholders to develop long term care plans to address primary care issues, substance abuse issues, and mental health problems for frequent participants in the EMS system;
- Administers, prescribes, and dispenses medications within the scope of the program protocols, the guidelines of the California State Board of Nursing or under medical direction through the Delegation of Services Agreement, and the Federal Controlled Substance Act;
- Performs procedures including, but not limited to, repairing minor lacerations, treating minor burns and abrasions, removing superficial foreign bodies, establishing intravenous lines,

applying dressing and bandages, splinting injured extremities, inserting Foley catheters, treating epistaxis, and treating fractures and dislocations;

- Collaborates with those in other disciplines such as social services, community outreach groups, substance abuse counselors, and mental health professionals, that are involved with the care of patients;
- Educates patients about self-management of acute or chronic illnesses, and tailoring instructions to patients' individual circumstances;
- Diagnoses and treats chronic health care problems such as high blood pressure or diabetes;
- Provides patients with information needed to promote health, reduce risk factors or prevent disease or disability;
- Collaborates with the EMS Advanced Provider Supervisor on APRU patient care-related issues as delineated in the program's protocols;
- Performs medical screening examinations to determine the presence of any preexisting emergent medical conditions;
- Ensures adequate inventory of equipment, medication/drugs, and medical equipment;
- Completes electronic patient care reports for every patient encounter;
- Prepares monthly and quarterly reports on topics such as overall productivity, meetings with outside stakeholders, and patients who use the service;
- Processes designated low acuity 911 calls at MFC to identify those calls which can be handled without the dispatch of emergency resources.

May occasionally be assigned to other duties for training purposes or to meet technological changes or emergencies.

Qualifications: An EMS Advanced Provider must have the following knowledge and abilities:

Knowledge of:

- Professional medical theories and practices;
- Techniques for taking medical histories and conducting physical examinations;
- Information and techniques to diagnose and treat human injuries and diseases;
- Treatment alternatives, drug properties and interactions, and preventive health-care measures;
- Medical ethics, biophysical, psychosocial, analytical, and organizational sciences.

Ability to:

- Evaluate technical medical data and make diagnoses;
- Perform necessary tasks at an expeditious pace while continuing to accomplish such tasks during extremely demanding circumstances;
- Adapt quickly to treat patients in various situations and locations;
- Listen actively giving full attention to what other people are saying, taking time to understand what is being said, and asking questions as appropriate;
- Communicate effectively, efficiently and deal tactfully with patients, City employees, other medical providers, and the public;
- Complete all necessary record keeping related to the medical care/services provided.

Minimum Requirements:

1. One year of full-time paid experience as a Nurse Practitioner or a Physician Assistant in an emergency department or urgent care setting; **and**
2. Licensed as a:
 - a. Registered Nurse and certified as a Nurse Practitioner by the California Board of Registered Nursing with documentation of education and training as a Nurse Practitioner in family practice or emergency medicine, and possess a current license, Furnishing Number, and a Drug Enforcement Administration (DEA) registration number; **or**
 - b. Physician Assistant with documentation of education and training as a Physician Assistant in family practice or emergency medicine, and possess a current license and a Drug Enforcement Administration (DEA) registration number; **and**
3. Certified as a:
 - a. Family Nurse Practitioner (FNP) or an Emergency Nurse Practitioner (ENP) by a national center such as the American Nurse Credentialing Center (ANCC) or the American Academy of Nurse Practitioners (AANP); **or**
 - b. Physician Assistant from the National Commission on Certification of Physician Assistants (NCCPA); **and**
4. Certified as a Basic Life Support (BLS) Provider, an Advance Cardiac Life Support (ACLS) Provider, and a Pediatric Advance Life Support (PALS) Provider through the American Heart Association.

Previous experience in a pre-hospital setting (as an EMT or paramedic) or certification as a Mobile Intensive Care Nurse (MICN) by the Department of Health Services, County of Los Angeles, is highly desired.

License: A valid Class C California driver's license is required.

Physical Requirements:

Candidates must meet such medical and physical standards as the Board of Civil Service Commissioners may prescribe.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, the limitations related to the disability, and the ability of the hiring department to reasonably accommodate the limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.