

Summary of Duties: Directs the activities of the Environmental Management Division of the Harbor Department; directs and manages the development and implementation of specialized environmental policies and programs for the Los Angeles Harbor; directs a professional staff engaged in the preparation of environmental documentation; advises Harbor Department management on issues of environmental policy; and does related work.

Distinguishing Features: A Marine Environmental Manager directs the Environmental Management Division of the Harbor Department. While an employee in this class may perform specific environmental activities, a Marine Environmental Manager's major responsibility is directing the development of specific environmental policies and programs for the Los Angeles Harbor and the implementation of those policies and programs through a professional environmental staff. Assignments are received in terms of general Department objectives and work is evaluated in terms of results achieved.

Example of Duties: Through subordinate supervisors, directs the preparation of the Harbor Department's environmental documentation pertaining to proposed maritime development projects to ensure compliance with State and Federal laws and regulations including environmental assessments, exemptions, negative declarations, environmental impact reports, mitigation monitoring programs, and joint California Environmental Quality Act/National Environmental Policy Act documentation; directs and manages the development and implementation of specialized environmental policies and programs including air quality, water quality, noise pollution, terrestrial and marine ecology, hazardous materials management, and soil and groundwater cleanup resulting from maritime operations to ensure compliance with federal, state and local environmental laws and regulations; responsible for the development and implementation of technical and informational programs; advises management on proposed and newly enacted environmental legislation, regulations, and guidelines and recommends implementation strategies; analyzes harbor environmental issues and recommends proposed solutions; formulates Department policies relating to environmental issues; meets and confers with other managers to ensure proper and timely development of the Port's capital projects;

Directs the coordination of Harbor Department environmental programs and activities with other public agencies; directs the development of all Requests for Proposals for outside environmental consultants, participates in evaluation of submitted proposals, directs contract negotiation, recommends consultant selection to the Board of Harbor Commissioners, and manages contracts including the review and acceptance of consultants' work; represents the

Harbor Department at local, state and federal hearings, and presents testimony before environmental regulatory agencies, public hearings, and legal proceedings; participates on various

Department, City and County environmental committees; directs the preparation and administration of the division budget; and may occasionally be assigned other duties for training purposes or to meet technological changes or emergencies.

Qualifications: A good knowledge of the environmental issues and problems encountered in a port facility and other coastal regions; a good knowledge of corrective environmental programs for marine and terrestrial ecology, air, water and noise pollution associated with maritime operations, hazardous materials management, and soil and groundwater cleanup resulting from industrial uses at the Port; a good knowledge of environmental laws, regulations and court decisions affecting the environmental protection of the harbor; a good knowledge of supervisory principles and practices including planning, delegating and controlling the work of subordinates; a good knowledge of the techniques of training, instructing and evaluating subordinates work performance; a good knowledge of the techniques for counseling, disciplining and motivating subordinate personnel; a good knowledge of the procedures for grievance handling; a good knowledge of effective safety principles and practices; a working knowledge of the methods, procedures, the techniques used to monitor, evaluate and investigate marine environmental problems; a working knowledge of the laws and regulations related to equal employment opportunity and affirmative action; a general knowledge of City personnel rules, policies and procedures; a general knowledge of memoranda of understanding as they apply to subordinate personnel; the ability to prepare, plan, direct and implement specialized harbor environmental policies and programs; the ability to direct, organize and review the work of subordinate supervisors; the ability to effectively represent the Department at meetings, and hearings; the ability to deal tactfully and effectively with elected officials, government agencies, community organizations and private industry; and the ability to provide effective leadership and apply sound management and supervisory principles.

Graduation from a recognized four-year college or university with specialization in an environmental, ecological, or biological science or oceanography and two years of professional experience at the level of Marine Environmental Supervisor supervising a professional staff performing marine environmental management activities is required.

Appointments to this class are subject to a one-year probationary period as provided by Section 109 of the Los Angeles City Charter.

License: A valid California driver's license is required.

Physical Requirements: Strength to perform average lifting up to 5 pounds and occasionally over 15 pounds; good speaking and hearing ability; and good eyesight. Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of the class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the positions, and the appointing authority's ability to effect reasonable accommodations to the limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive , explanatory and not restrictive. It is not intended to declar e what the duties and responsibilities of any position shall be.