

ENVIRONMENTAL SUPERVISOR, 7304

Summary of Duties : Supervises professional personnel engaged in the study, investigation and review of environmental problems; personally performs the more difficult and/or sensitive investigations; reviews proposed legislation to determine its environmental impact; prepares environmental impact documents; and does related work.

Distinguishing Features : An Environmental Supervisor supervises, and may personally perform, investigations of potential and/or existing environmental problem areas and recommends corrective action. An employee of this class may supervise the activities of an Environmental Section. An Environmental Supervisor is distinguished from a Marine Environmentalist in that the latter is concerned solely with the marine environment and environmental problems related specifically to the area surrounding the Los Angeles Harbor.

Examples of Duties : Directs, organizes and performs environmental investigations; makes recommendations related to environmental problems; determines the best scientific methods of investigation; determines sources and causes of all types of pollution and makes recommendations for its control and elimination; determines the probable environmental effects of proposed projects, recommends safety precautions and physical or procedural alterations; prepares environmental impact documents to obtain necessary permits for public works projects; compiles information regarding the impact of developmental projects as well as legislation on the environment and ecosystem; secures permits and approvals of City projects; and supervises a professional staff engaged in preparing and analyzing environmental documents.

Analyzes the activities of Federal, State, County and private organizations and determines their effect on the environment; negotiates mitigation measures with developers and regulatory agencies on local, State and Federal levels; represents the Department at meetings and hearings of governmental agencies; consults with Federal, State, County and municipal planning bodies regarding the use of water, land and air resources; coordinates departmental efforts for environmental improvement with other public agencies; evaluates the Department's environmental control activities and facilities; and prepares reports and data for public dissemination.

Supervises, coordinates and directs an Environmental Supervisor and a group of Environmental Associates in the above activities; provides direction in the administration of department policies, priorities and goals.

Employees in this class may occasionally be assigned to other duties for training purposes or to meet technological changes or emergencies.

Qualifications : A good knowledge of the types and sources of pollutants which affect the environment and methods to reduce or eliminate them; a good knowledge of existing and proposed Federal, State, County and local laws, regulations, programs and court decisions pertaining to environmental pollution and protection; a good knowledge of environmental relationships between social conditions and air pollution, water quality, waste generation and land use; a good knowledge of various governmental agencies and their respective jurisdictions in environmental matters; a good knowledge of citizen and public interest groups dealing with environmental matters; a good knowledge of the purpose and practices of environmental pollution programs related to the development of standards and associated legal problems and procedures involved in environmental regulation and enforcement; a good knowledge of the laws and regulations related to equal employment opportunity and affirmative action; a working knowledge of technological developments in the field of environmental pollution and their application to the solution of specific pollution problems in the City; a working knowledge of methods of odor, corrosion, pollution, vector and erosion control; a general knowledge of City personnel rules, policies and procedures; a general knowledge of memoranda of understanding as they apply to subordinate personnel; the ability to analyze environmental problems and prepare comprehensive programs for solution; the ability to prepare clear and concise written reports and recommendations; and the ability to deal effectively with a variety of organizations and groups on issues related to environmental pollution.

Two years of experience as an Environmental Associate or in a class at least at that level which provides technical experience in the prediction, measurement, analysis and control of environmental pollutants is required for Environmental Supervisor.

License : A valid California driver's license and a good driving record are required.

Physical Requirements : Strength to perform average lifting of less than 5 pounds and occasionally over 15 pounds; good speaking and hearing ability; and good eyesight.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in this class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the person's limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.