

CHIEF PORT PILOT, 5154

Summary of Duties : Directs the pilot service activities for the Port of Los Angeles; and does related work.

Distinguishing Features : The Chief Port Pilot directs the personnel assigned to the pilot station in the Harbor Department. An employee of this class must assure the safe and expeditious movement of ocean-going vessels by subordinate pilots within the Port of Los Angeles. The Chief Port Pilot confers with ships' captains and representatives of shipping lines regarding piloting activities within Los Angeles Harbor. Work is carried out in accordance with Federal rules and regulations and Harbor Department regulations and policies and is reviewed as to general effectiveness and efficiency attained.

Examples of Duties : Plans, coordinates, directs, and reviews the work of Port Pilots, and other technical and clerical personnel; assigns watches and working hours to subordinates; conducts on-the-job training for pilots; initiates and enforces safety provisions for personnel and equipment utilization; resolves or recommends solutions to employee grievances; performs investigations and surveys of damage caused by piloted ships to other vessels, wharves, and other water front structures; directs the determination of pilotage rates in accordance with tariff schedules;

Pilots ships entering, departing, or shifting within the Harbor; resolves complaints by shipping lines and their agents; studies the need for new equipment and requests purchase when appropriate; schedules repair and maintenance of pilot boats, automobiles, and all other pilot station equipment; prepares the annual budget for the pilot station and may occasionally be assigned other duties for training purposes or to meet technological changes or emergencies.

Qualifications : A good knowledge of the principles, practices and techniques of supervision and personnel management; a good knowledge of conditions affecting piloting at the Port of Los Angeles, including channel depths, tides, and tidal currents, location and depths of berths, anchorages, hazards, and aides to navigation and other features of the Harbor; a good knowledge of laws and regulations of applicable Federal and State agencies and of the Harbor Department governing the operation and piloting of vessels at the Port of Los Angeles; a good knowledge of the methods of handling and piloting all types of ocean-going vessels, including steering, engine control and mooring; a good knowledge of navigation as applied to the piloting of vessels in the Port of Los Angeles; a working knowledge of the operation of radar and radiotelephone equipment; a working knowledge of City personnel rules, policies and procedures; a working knowledge of the laws and regulation related to equal employment opportunity and affirmative action; a general knowledge of memoranda of understanding

as they relate to subordinate personnel; the ability to direct the personnel operation and maintenance of the Harbor Department pilot station; the ability to berth and unberth, or direct the berthing and unberthing, of ocean-going vessels and recognize related problems and emergencies; the ability to meet and deal tactfully and effectively with ships' officers and agents; and the ability to make clear and concise reports and recommendations.

Two years of full-time paid experience as a Port Pilot or in a class at least at that level which provides experience as a licensed pilot for a major U.S. port.

Appointment to a position in this class is subject to a one-year probationary period as provided by Section 109 of the City Charter.

Licenses and Certifications :

- 1) A valid California drivers' license.
- 2) A valid license issued by the United States Coast Guard, as a First Class Pilot, for San Pedro Bay, approaches and tributaries.
- 3) A restricted radiotelephone operator's permit issued by the FCC.
- 4) Qualification by the United States Coast Guard as a radar observer.

Physical Requirements : Strength to perform average lifting up to 5 pounds and occasionally over 15 pounds with endurance, coordination, and agility to perform medium work, such as walking, standing, climbing to and from pilot boats; good speaking ability; excellent eyesight including good perception, depth perception, and night vision. All candidates will be required to pass a medical examination which will include an electrocardiograph; must meet high standards of vision and hearing; and must satisfactorily pass basic orthopedic tests for vertebral column and lower extremities. After employment, the Chief Port Pilot will be subject to an annual physical examination as a requirement for retention in employment.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in this class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the person's limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.