

Summary of Duties: Repairs and replaces automotive and furniture upholstery; fabricates and repairs leather, plastic, fabric, and canvas articles; and does related work.

Distinguishing Features: The work of an employee of this class requires journey-level skill in the fabrication and repair of the upholstered parts of furniture and automotive equipment. An Upholsterer receives no technical supervision. Instructions are general and consist primarily of a statement of the work to be done. Review of the work is through inspection of the results.

Examples of Duties: Repairs and replaces furniture upholstery, interiors and seats of automotive equipment, and other items; removes old upholstery, seat covers, head liners, and automotive door panels; rebuilds furniture and automotive seats by replacing broken springs, edge wire, and padding using cotton jute felt, animal hair, foam rubber, or other materials;

Measures, cuts, fits, and sews, plastic, fabric, leather, canvas or cloth webbing in the fabrication of upholstery, seat covers, auto and truck tops, tarpaulins, awnings, safety harnesses, window shades, draperies, tool bags, and a variety of other articles; may remove and install glass in vehicles; may build simple wooden seat frames; may drive a pickup truck; uses power sewing machines and other machines and tools necessary to fabricate leather, plastic, and canvas articles; keeps records of time and materials used; may make job cost estimates; may order supplies and materials; and may occasionally be assigned to other duties for training purposes or to meet technological changes or emergencies.

Qualifications: A good knowledge of leather, plastics, fabrics, and other materials used in automotive and furniture upholstery; a good knowledge of the methods and processes used in rebuilding upholstered articles; a general knowledge of the methods and processes used in the fabrication of leather, canvas, and plastic goods; the ability to use sewing machines and other tools of the upholstery trade; the ability to design, measure, fit, cut and install seat covers and other articles of leather, plastics, and fabrics; and the ability to follow oral and written instructions.

Completion of a recognized three-year apprenticeship, attainment of journey-level rank as an upholsterer, or five years of experience in automotive and furniture upholstery repair work is required for Upholsterer.

License: A valid California driver's license may be required.

Physical Requirements: Strength to perform average lifting up to 35 pounds and occasionally over 70 pounds; arm, hand, and finger dexterity with both hands involved in activities such as reaching,

handling, and feeling; and good eyesight.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in this class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the person's limitations.

As provided in Civil Service Commissioner Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what the duties and responsibilities of any position shall be.