

Summary of Duties : An Airport Safety Officer is a sworn peace officer authorized to carry a firearm who performs firefighting/ rescue operations related to aircraft crashes, and law enforcement duties by enforcing security, traffic and safety rules and regulations; officers make ground and facility inspections, and escort planes and other ground traffic at Ontario International Airport; and do related work.

Distinguishing Features : An Airport Safety Officer performs firefighting, rescue, and salvage operations in connection with aircraft crashes at Department of Airport facilities. An employee in this class also tests, maintains, and operates fire facilities and equipment; makes ground and facility inspections; enforces traffic, parking, ground and safety regulations; and may escort planes and other ground traffic to proper parking assignments. An incumbent of this class patrols the airport facilities to protect persons and property and frequently exercises tact and judgment in establishing and maintaining good relations with tenants, the public, and with other agencies. An Airport Safety Officer is a sworn peace officer authorized to carry a firearm, who is uniformed, works 24-hour shifts including weekends and holidays, and is subject to recall as required in emergencies. An employee in this class may be required to serve as watch commander in the absence of, or as instructed by a Senior Airport Safety Officer.

Assignments are received orally and in writing from a Senior Airport Safety Officer who serves as watch commander and work is reviewed in terms of results, observation in the field, and through reports of activities and incidents.

The class of Airport Safety Officer is distinguished from the class of Special Officer in that the former performs airport crash fire fighting, inspection and operations duties in addition to enforcing safety rules and regulations.

Examples of Duties : Responds to air crash emergencies to prevent or extinguish fires and performs rescue operations; operates, maintains, and cleans supply tanks, crash trucks and related facilities, apparatus, and equipment; connects and lays hose lines; operates nozzles and directs streams of water; handles ladders; applies extinguishing agents and operates fire extinguishers; sprays chemical foam on run- ways; establishes fire lines to prevent unauthorized persons from entering crash areas; administers first-aid; may be required to be on stand-by alert on the runway at time of touch down; preserves evidence to determine causes of fires or crashes; assists with cleanup and recovery; participates in classroom and field fire-fight training programs, including hot drills.

Enforces public safety laws, including parking, traffic, crowd control, safety, fire prevention, and airfield traffic regulations and rules; investigates non-air accidents, citizen complaints about public

nuisances, and appears in court as a witness; prevents and controls unauthorized or hazardous activities; patrols airport property in a patrol car equipped with a two-way radio, or walks a beat for crime prevention and detection of safety and fire hazards; operates a two-way radio in response to fire alarms, accidents, crimes, or when directing pilots to terminal and aircraft parking areas; cooperates with, and assists members of other law enforcement agencies in investigations, apprehensions, and arrests; issues citations and warnings for traffic and airfield violations; enforces and coordinates bomb threat procedures; and ensures that during diverted operations, airport facilities are properly prepared, appropriate parties are notified, and equipment is in proper location;

Inspects airport facilities, grounds, buildings, and airfield for unsafe conditions and notifies appropriate offices of such findings; receives and releases lost and found articles; removes animals from the airport area; provides information to the public, tenants and pilots regarding location of facilities and operations of the Department; prepares personal injury, property damage, and general incident reports; prepares a log of activities; directs visitors; maintains and promotes tenant and public goodwill;

Stands watch or may act as watch commander in absence of a Senior Airport Safety Officer; may collect fees for flight operations; may escort planes to proper parking assignments; and may occasionally be assigned to other duties for training purposes or to meet technological changes or emergencies.

Qualifications : A good knowledge of firefighting and prevention methods including those pertaining to aircraft crashes and emergencies; a good knowledge of safety principles and practices; a working knowledge of the operation and maintenance of firefighting apparatus and equipment; the ability to tactfully communicate with the general public, tenants and government officials; the ability to identify potentially hazardous situations and act quickly and effectively in emergencies; and the ability to prepare clear, concise and accurate reports.

Graduation from high school or the equivalent and either: two years of experience as a military or civilian firefighter engaged in fighting structural fires or in crash rescue operations; or two years of experience as a peace officer, and satisfactory completion of a specialized training program in aircraft crash firefighting and rescue activities.

Conditions of Employment : Initial assignment will be in positions that have been designated as temporary training positions by the Civil Service Commission. Employment in such positions will be limited to six months during which time employees must successfully completed a training program including a basic police recruit school approved by POST. Upon completion of the training program, employees will receive regular appointments to the class of Airport Safety Officer and begin

a six-month probationary period in the Airport Department. Airport Safety Officers must: 1. Complete an Airport Officer's Training Academy approved by the California Commission on Peace Officer Standards and Training (POST) after appointment, or must have a Basic Certificate issued by POST within the two years prior to appointment. 2. Receive an EMT-FS certification, or equal, from the California State Fire Marshal Prior to completion of probation. 3. Obtain a valid Class B California driver's license prior to completion of probation.

Citizenship: U.S. citizenship is not required prior to employment. Non-citizens may submit proof they applied for citizenship one year prior and can then take the examination and be hired. California State law requires that citizenship be obtained as soon as possible for continued employment.

Physical Requirements : Strength and endurance to perform heavy lifting up to 70 pounds and, occasionally, over 70 pounds; body agility and equilibrium involved in activities such as climbing under hazardous conditions, sustained walking and standing; arm, hand, and finger dexterity involved in such activities as handling sidearms and firefighting equipment; good speaking and hearing ability; and good eyesight, including normal night and color vision.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in this class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what the duties and responsibilities of any position shall be.