

CAMP COUNSELOR, 2421
SENIOR CAMP COUNSELOR, 2427

Summary of Duties : Assists with the general recreation program at a City camp; supervises campers in an assigned cabin; leads groups in organized play or workshops; supervises employees engaged in such activities; and does related work.

Distinguishing Features : A Camp Counselor works under the general supervision of a Senior Camp Counselor, and is assigned to a cabin in which there normally are 15 to 20 campers. The work consists of supervising a team activity or instructing a workshop, and developing rapport with the campers to ensure a productive, creative and enjoyable camping experience.

A Senior Camp Counselor assists a Camp Manager or Senior Recreation Director in the coordination of camp activities and counselor assignments. An incumbent of this class also has responsibility for a unit consisting of three or four cabins, and the overall well-being of the Camp Counselors and campers assigned to that unit.

A Camp Counselor is distinguished from a Recreation Assistant in that the latter assists in the general recreation program at a playground or recreation center and does not have personal responsibility for overnight campers.

A Camp Counselor differs from a Recreation Counselor in that the latter works with delinquent and predelinquent youth and enforces rules of conduct at a recreation center.

A Senior Camp Counselor is distinguished from a Recreation Director in that the former is employed only at a camp and supervises day and overnight camping units.

Examples of Duties : Assists with the recreation program at a City camp; conducts hikes and gives nature talks; teaches campers to identify plants and various geological formations; assists in planning and presenting camp-fire programs; supervises team sports; leads workshops in subjects such as cheerleading, folk dancing, and grooming; sets up necessary stage or workshop equipment; assists with general maintenance of a camp area; Registers incoming campers and checks out departing campers; assists in taking food and equipment inventories; and supervises overnight campers.

Senior Camp Counselor : Supervises and occasionally assists, Camp Counselors engaged in the above activities; trains Camp Counselors in the performance of their duties; assists the Camp Manager in the coordination of the total camp program and counselor assignments; and may act as liaison between camp administration and Camp Counselors.

Employees in both classes occasionally may be assigned to other duties

for training purposes or to meet technological changes or unexpected emergencies.

Qualifications : A good knowledge of first aid techniques; the ability to lead activities in either arts and crafts, hiking, outdoors cooking, nature activities, swimming, songleading, sports, drama, dance, or cheerleading; and the ability to deal effectively with campers in a live-in situation and resolve problems which may result from that arrangement.

Skill in arts and crafts, hiking, swimming, songleading, cheerleading, sports, hiking and related nature activities is required for Camp Counselor.

Experience as a Camp Counselor is required for Senior Camp Counselor.

Physical Requirements : Strength to perform average, lifting of less than 5 pounds and occasionally over 15 pounds; body agility and equilibrium for activities involving climbing and balancing; back and leg coordination for activities involving stooping, kneeling, and crouching; and arm, hand, and finger dexterity, with at least one hand, for activities involving reaching, handling and feeling.

Persons with handicaps may be capable of performing the duties of some of the positions in this class. Such determination must be made by the medical examiner.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory, and not restrictive. It is not intended to declare what the duties and responsibilities of any position shall be.