

Summary of Duties : Directs the work of all Fire Department Paramedics; plans, and coordinates the Fire Department emergency medical services program; and does related work.

Distinguishing Features : A Chief Paramedic is responsible for the overall planning, direction, supervision and coordination of the City's emergency ambulance and paramedical services. An employee of this class is the top-level paramedical employee of the Fire Department and, as such, participates in the formulation and implementation of overall policies and procedures for the administration of the emergency medical services program. A Chief Paramedic serves as the City of Los Angeles' representative in contacts with other government and medical agencies on matters related to emergency ambulance and paramedical services. The work of a Chief Paramedic is reviewed in terms of the overall effectiveness of medically-oriented operations in providing emergency services to patients, cost-effectiveness and compliance with applicable laws and regulations.

Examples of Duties : Through subordinate supervisors, directs the work of all Paramedics; plans, organizes, and coordinates the Fire Department emergency medical services program; formulates and implements policies, practices and procedures for providing emergency ambulance and paramedical services to citizens; provides technical assistance and information to department management and supervisory employees on matters related to or effecting the emergency medical services program;

Reviews and makes recommendations regarding proposals for new or improved first-aid procedures, medical equipment or standards for emergency ambulances; prepares budget proposals for staffing, equipment and materials for the emergency medical services; directs the placement or reassignment of ambulances and the assignment of paramedic and non-paramedic ambulance personnel to ensure efficient and effective delivery of emergency medical services;

Acts as liaison to the Los Angeles County Department of Health Services to ensure coordination of the City's paramedic program with all aspects of the County program; represents the Fire Department before a variety of state and local agencies involved with pre-hospital medical care within or adjacent to the City of Los Angeles; represents the Fire Department before the City Council and its committees in connection with matters related to the emergency medical services program; speaks before civic and community organizations and the news media to explain or answer questions regarding the emergency medical services program and to obtain public support and cooperation for the program;

Directs and coordinates Department-wide training programs in

cardiopulmonary resuscitation, first-aid, Emergency Medical Technician training and paramedic training; conducts periodic training conferences for Department personnel;

Prepares or reviews a variety of narrative and statistical reports related to the operation and administration of the emergency medical services program;

Prepares or reviews correspondence to other City departments or outside agencies in response to requests for information regarding the City's emergency medical services program; analyzes proposed legislation or policies of other agencies to determine their effect on the City's emergency medical services program;

Responds to large medical emergencies to coordinate and supervise the treatment and transportation patients; and may occasionally be assigned other duties for training purposes or to meet technological changes or emergencies.

Qualifications : A good knowledge of the principles and practices of management and supervision; a good knowledge of first aid, and paramedic field treatment methods, procedures, practices, and equipment; a good knowledge of the policies, procedures, rules and regulations of the Fire Department pertaining to the emergency medical services program; a good knowledge of laws, ordinances and regulations related to emergency ambulance and paramedic services; a good knowledge of the organization and activities of local governmental agencies involved in paramedic services and pre-hospital care; a working knowledge of City personnel policies, rules and procedures; a working knowledge of the laws and regulations related to equal employment opportunity and affirmative action; a working knowledge of Department budget procedures; a working knowledge of memoranda of understanding as they relate to personnel in the emergency medical services; the ability to plan and coordinate all aspects of a large scale emergency medical service program; the ability to develop effective training methods and instruct others in emergency medical procedures; the ability to prepare clear and concise administrative and technical reports; the ability to make effective oral presentations before City officials and representatives of other public and private agencies; the ability to deal tactfully and effectively with representatives of governmental or community organizations, medical institutions, City officials and the public.

Three years of experience as a Senior Paramedic with the Los Angeles Fire Department is required for Chief Paramedic.

Appointment to this position is subject to a one-year probationary period as provided by Section 109 of the City Charter.

Special Certification : A valid Mobile Intensive Care Paramedic certificate, issued by the Director, Department of Health Services, County of Los Angeles is required and must be maintained after

appointment.

License: A valid California driver's license is required.

Physical Requirements: Strength to perform average lifting of over 70 pounds; good speaking and hearing ability; and good eyesight.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in this class. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the person's limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory and not restrictive. It is not intended to declare what all of the duties and responsibilities of any position shall be.