

Summary of Duties : Draws freehand composite drawings and develops sculptures of criminal suspects from verbal descriptions obtained from witnesses and victims in order to provide a visual description to assist in apprehension of suspects; makes drawings to recreate likeness of decomposed faces, and faces and body parts mutilated as a result of crime or accident; assists in preparing crime scene surveys and other evidential displays; and does related work.

Distinguishing Features : A Police Composite Artist is primarily concerned with effectively recreating a criminal suspect's facial and body characteristics. The resulting visual description is used by investigating officers to assist in the apprehension of the suspect. Assignments are usually verbal descriptions from highly emotional witnesses and victims. The duties of a Police Composite Artist differs from those of other artist classes in that the former deals with human form whereas others deal with exhibits, displays or architectural plans or concepts.

Examples of Duties : Interviews witnesses and victims in order to create a composite freehand drawing or sculpture of the suspect using pencil, ink, pen and brush; maintains contacts with victims in order to review descriptions following their recovery from trauma; redraws and retouches reproductions and photographs to update likenesses of suspects; assists survey personnel in preparing scale drawings and layouts of buildings, other structures, property, streets and other areas to depict crime scenes; draws pictures or scale drawings of evidence; prepares court exhibits of photographs, sketches, maps and charts; makes three dimensional mack-ups of crime scenes, makes drawings to recreate decomposed faces, and faces and body parts mutilated as a result of crime or accident; testifies in court concerning the composite; and may occasionally be assigned to other duties for training purposes or to meet technological changes or emergencies.

Qualifications : A working knowledge of basic art forms, especially the human body and face; and aptitude to learn to effectively interrogate witnesses and victims in order to ascertain a good likeness of the suspect; a working knowledge of the computer assisted drafting drawing systems and the ability to draw and sculpt a realistic human face from that verbal description. Two years of full-time paid experience as a portrait artist or two years of formal art instruction with emphasis in portrait are is required.

License : A valid California driver's license is required.

Physical Requirements : Strength to perform average lighting of less than 5 pounds and occasionally over 15 pounds; arm, hand and finger dexterity with both hands involved in activities such as reaching, handling and drawing; good eyesight; and good speaking and hearing

ability.

Persons with medical limitations may, with reasonable accommodations, be capable of performing the duties of some of the positions in these classes. Such determination must be made on an individual basis in light of the person's limitations, the requirements of the position, and the appointing authority's ability to effect reasonable accommodations to the limitations.

As provided in Civil Service Commission Rule 2.5 and Section 4.55 of the Administrative Code, this specification is descriptive, explanatory, and not restrictive. It is not intended to declare what the duties and responsibilities of any position shall be.