Date: May 31, 2018

To: Joint Labor-Management Benefits Committee

From: Staff

Subject: Mercer Human Resources LLC Contract Extension

Recommendation
That the JLMBC recommend to the General Manager Personnel Department extension of the term of Contract No. C-116636 with Mercer Human Resources Services, LLC (Mercer) for recordkeeping, enrollment, and benefits administration of the City’s LAwell Civilian Benefits Program through March 31, 2019.

Discussion
At its January 4, 2018 meeting, the JLMBC recommended the selection of Morneau Shepell to provide Third-Party Administrator (TPA) benefits administration, replacing Mercer Human Resources Services LLC (Mercer). At its March 2, 2017 meeting, the JLMBC recommended extension of the contract with Mercer through December 31, 2018. However, as previously reported to the JLMBC, the target implementation date for the new TPA service provider (Morneau Shepell) is scheduled for April 1, 2019, thus requiring an extension of the contract with Mercer.

Staff therefore recommends that the JLMBC recommend to the General Manager Personnel Department extension of the contract with Mercer through March 31, 2019. Upon the JLMBC’s recommendation to extend the term of the contract, staff will prepare the necessary reports to the Mayor’s Office for Council approval.

Submitted by: ________________________________

Steven Montagna