Present:

Committee Members:
Paul Bechely – Laborers’ Local 777
Wendy Macy – Personnel Department
Cheryl Parisi – AFSCME, Council 36
Tony Royster – General Services Department

Alternate Committee Members:
Gregory Dion – Personnel Department
Marleen Fonseca – Engineers & Architects Association
Norma Gutierrez – Fire Department
Ramon Rubalcava – SEIU Local 721

Personnel Department Staff:
Ana Chavez – Senior Personnel Analyst II
Russell Escueta – Management Assistant
Helen Georgeson – Personnel Analyst II
Samantha Hanzy – Senior Personnel Analyst I
Steven Montagna – Chief Personnel Analyst

Office of the City Attorney:
Curtis Kidder – Assistant City Attorney

The Segal Group
Robert Mitchell
Stephen Murphy

Keenan Associates
Steven Balentine
Steve Gedestad
Laurie Lofranco

1. CALL TO ORDER

Wendy Macy called the meeting to order at 9:05 a.m.
2. PUBLIC COMMENTS

There were no public comments.

3. MINUTES

A motion was made by Paul Bechely and seconded by Tony Royster to approve the JLMBC minutes of the January 21, 2016 Special Meeting; the Committee unanimously adopted this motion.

4. COMMITTEE REPORT 16-05: REQUESTS FOR PROPOSAL FOR HEALTH AND DENTAL

Steven Montagna reported on the final version of the Health and Dental Requests for Proposal (RFPs). He stated that a draft of the health portion of the RFP was presented at the prior meeting and the JLMBC provided feedback. He added that based on the discussion that took place, changes were incorporated into the final version. He further added that the proposed final version of the Dental RFP would be presented. He indicated that Segal Consulting assisted in completing the final version of the Health and Dental RFPs and that Keenan Consulting was assisting with the RFP for Vision benefits which would be presented at the March JLMBC meeting.

Mr. Montagna then reported that based on discussion at the last JLMBC meeting, questions on mental health and addiction recovery were added to the medical portion of the RFP. He stated that additional edits were made to questions regarding Wellness resources, such as the City’s ability to utilize wellness funds without restriction. He stated that aside from a few additional minor edits, the RFP was very close to final, pending only final City Attorney review. Cheryl Parisi asked if the RFP included vendor quotes on participating contracts. Stephen Murphy of Segal Consulting confirmed that the intent is that given that the City is going out to bid for multiple vendors in the first phase, the RFP focused on nonparticipating contracts which is what exists currently, but that when it was time to meet with finalists the concept of a participating contract could be addressed. Paul Bechely asked if this is acceptable so late in the RFP process. Curt Kidder indicated questions regarding participating contracts should probably be addressed more specifically in the RFP language. Mr. Montagna agreed that this could be added in.

Mr. Montagna then proceeded to the Dental services RFP. He stated the Dental RFP contains a similar structure as the Health, defining a core menu of options but also providing opportunities to quote alternative care models. Mr. Murphy indicated that there are emerging options such as leveraging technologies similar to Open Table, Google, and Amazon, in which a member has the ability to use technology to solicit or identify providers and get an overall idea of what their cost would be based on the service types that are required to enhance the member experience, such as scheduling appointments.
Ms. Parisi asked for clarification as to whether the intent is to receive two separate bids from the dental providers, specifically whether one would be a staff model and the other would reflect the current non-staff model. Mr. Murphy confirmed this is correct. She also asked if the RFP addressed feedback from the dental portion of the Flex survey regarding the dental benefit levels. Mr. Murphy replied that it did by asking for different pricing based on different benefit levels including the annual maximum, the benefit reimbursement level, and the reasonable and customary rate/methodology.

Following this discussion, a motion was made by Cheryl Parisi and seconded by Ramon Rubalcava to receive and file the staff report to adopt the proposed final Request for Proposal for Health Services; the Committee unanimously adopted this motion.

A second motion was made by Cheryl Parisi and seconded by Paul Bechely to adopt the proposed final Request for Proposal for Dental Services; the Committee unanimously adopted this motion.

A third motion was made by Cheryl Parisi and seconded by Paul Bechely to receive and file the update regarding a pending RFP for vision benefits and the procurement schedule; the Committee unanimously adopted this motion.

5. COMMITTEE REPORT 16-06: STAFF REPORT

Samantha Hanzy presented this report. She began by reporting the directory for the new Kaiser facility in Downtown LA had been updated and provided information on accessing the web address link. She indicated that with respect to Affordable Care Act (ACA) tax reporting, in the final week of January 2016 the Employee Benefits Division issued communications (postcard mailings and emails) to the City’s workforce regarding distribution of ACA tax forms 1094-C and 1095-C. She added that the forms were expected to be postmarked February 9, 2016. She stated that with respect to the survey data review, a report back would be presented at the March 3, 2016 JLMBC meeting. With respect to the Wellness Program, she stated that staff had prepared a draft report to City Council detailing the elements approved by the JLMBC at its November 12, 2015 meeting and requesting resolution authority for two dedicated Wellness staff positions for the current fiscal year. She concluded by reporting that staff was tentatively proposing that the JLMBC’s April 7, 2016 meeting date be used for strategic planning purposes. She stated that this would follow the JLMBC’s discussion of reports for the March meeting regarding Wellness and the RFP for a Third Party Administrator.

A motion was made by Cheryl Parisi and seconded by Paul Bechely to approve the staff report regarding Flex Benefits service announcements and pending projects; the Committee unanimously adopted this motion.

6. REQUESTS FOR FUTURE AGENDA ITEMS

There was no discussion under this item.
7. NEXT MEETING DATE

March 3, 2016 at 9:00 a.m.

8. ADJOURNMENT

The meeting adjourned at 9:37 a.m.

*Minutes prepared by staff member Helen Georgeson*