

HELICOPTER MECHANIC

SUPPLEMENTAL INFORMATION FORM - 2009/2010

Instructions

The examination bulletin for Helicopter Mechanic states that all applicants must complete and submit a City of Los Angeles Employment Application and Helicopter Mechanic Supplemental Information Form together at the time of filling. **Candidates must submit both of these documents together to be considered further in the examination process.**

To evaluate your qualifications, it is required that you respond to each question that is asked in this Supplement. Indicating "N/A" (Not Applicable) is not considered a response to the question. If you use "N/A" or leave a question blank, your materials will be considered incomplete and you will not be considered a candidate in this examination. There are no appeal rights for individuals who are not candidates in the examination.

Your completed Helicopter Mechanic Supplemental Information Form will be presented to the interview panel for an assessment of your preparation to perform the duties of a Helicopter Mechanic. The Supplement will not be separately scored, but will be considered by the interview board in evaluating each candidate's qualifications.

All examination materials are the property of the City of Los Angeles Personnel Department. You may keep a copy of your response if you so desire. You will not be able to obtain a copy from the Personnel Department.

Certification Statement

I certify that the Helicopter Mechanic Supplemental Information Form and all of the responses to the questions are true and complete, and were authored, written, and prepared in their entirety solely by me. I understand that false, misleading or incomplete information shall be sufficient cause for disqualification in this examination or dismissal and other penalties, as may be prescribed by law.

NAME: LAST	FIRST	MIDDLE INITIAL
SOCIAL SECURITY NUMBER	E-MAIL ADDRESS	

If you are experiencing technical problems with this supplement, please report it at <http://www.lacity.org/per/exams/supquest.cfm?ClassCD=3742>

**HELICOPTER MECHANIC
SUPPLEMENTAL INFORMATION FORM
2008**

Instructions

1. The table on the next page lists various helicopter parts that you may have worked on as a Helicopter Mechanic. For each part, indicate a) the tasks you have performed on that part; b) the highest level of experience you have had with each part; and c) the helicopter model you have worked on.

Tasks

- | | |
|---------------|------------------|
| 1. Inspecting | 5. Removing |
| 2. Cleaning | 6. Disassembling |
| 3. Adjusting | 7. Rebuilding |
| 4. Repairing | 8. Replacing |

Experience Level

- A. I have not had the opportunity to work on this part
- B. I have worked on this part under supervision or during training
- C. I have worked on this part without supervision
- D. I have supervised and trained others to work on this part

Helicopter Model

- | | | |
|---------------------------------|-------------|--------------------|
| 1. American Eurocopter AS350 B2 | 3. Bell 407 | 5. Other (specify) |
| 2. Bell 206 series | 4. Bell 412 | |

Example

For the parts "Tail Rotor Blades and Hub Assembly," you may have inspected, cleaned, adjusted, removed and replaced those parts, but never repaired, disassembled or rebuilt them. Additionally, you may have supervised others performing this job on Bell 407's, Bell 412's and American Eurocopter AS350 B2's. Therefore, you would fill in the form as shown in the example below.

Example

Parts	Tasks	Experience Level	Helicopters
Tail Rotor Blade & Hub Assembly	1, 2, 3, 5, 8	D	1, 3, 4

Parts	Tasks	Experience Level	Helicopters
Main Rotor Blades			
Main Rotor Hub Assembly			
Engine Mounts			
Stabilizer Bar & Damper			
Swash Plate Control Systems			
Power Plant & Engine Compartment			
Transmission			
Horizontal Stabilizer			
Tail Rotor Blades & Hub Assembly			
Tracking and Balancing			
Fuselage & Landing Gear			
Electrical Systems & Components			
Hydraulic Systems & Components			
Freewheeling Unit			
Tail Rotor Gear Boxes			
Starters & Generators			
Control Assemblies			
Control Cables			
Instruments			
Fuel Systems & Components			
Air Conditioning & Heating			

2. Please indicate the experience level that you have performing each of the following tasks on helicopters. Use the Experience Level responses A to D for your response.

1. Repainting and refinishing bodies _____

2. Sheet metal repair and welding _____

3. Fabrication of specialized equipment _____

3. Indicate whether you have had any of the following experience by checking either **Yes** or **No**.

YES

NO

A. Keeping repair records

B. Keeping weight and balance data

C. Completing F.A.A. major repair and alteration forms

D. Keeping F.A.A. regulation manuals up to date

**THIS COMPLETES THE HELICOPTER MECHANIC
SUPPLEMENTAL INFORMATION FORM**