

**CITY OF LOS ANGELES  
PERSONNEL DEPARTMENT**

**POLYGRAPH EXAMINER  
(Code 2240)**

**Training and Experience Questionnaire**

The examination bulletin for Polygraph Examiner (Code 2240) states that all applicants must complete and submit a City of Los Angeles Application **and** a completed Training and Experience Questionnaire for Polygraph Examiner at the time of filing.

**NOTE: Candidates must submit both these documents to be considered further in the examination process.**

Your Training and Experience Questionnaire and your job history as indicated on your application will be reviewed by a panel of subject matter experts in their evaluation of your overall qualifications for the job. You must limit your responses to the spaces and pages provided. **No attachments or additional documents submitted will be considered.**

You must include your name and social security number in the spaces provided on the top of each page.

**CERTIFICATION (Must be completed)**

I certify that all of the information and statements I have provided in this Training and Experience Questionnaire are true, complete, and correct to the best of my knowledge and belief, and have been made in good faith.

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Signature of Applicant

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Social Security Number

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Date



NAME \_\_\_\_\_ SS# \_\_\_\_\_

**(SECTION I CONTINUED) - CANDIDATE INSTRUCTIONS:**

Provide a description of your training and/or experience for the different polygraph instruments for which you have indicated a rating of "B to F" on page 2. You must limit your response to this page. Use only the front of the page. No additional pages or documents will be considered other than this questionnaire. (Responses may be typed or printed.)

**SECTION II**

**For each item listed below, mark the box that best describes your experience in performing the activity. Your responses should be based on the following scale:**

- A - I have never been trained in or performed this activity.
- B - I have been trained in this activity, but have not performed it.
- C - I have been trained in this activity and have performed it in a classroom/laboratory.
- D - I have assisted others in performing this activity on the job.
- E - I have performed this activity on my own on the job.
- F - I have performed this activity on my own on the job and have directed others in its performance.

<b>WORK EXPERIENCE - EXAMINATIONS</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
1. Specific issue examinations (murder, robbery, theft.)						
2. Non-specific issue examinations (pre-employment or internal screens)						
3. Formulate questions to be used in polygraph examination based on information about the subject, incident and principles of psychology.						
4. Interrogates the subject using approved interrogation techniques in order to obtain necessary information.						
5. Numerically interprets charts produced by subject to determine whether the chart reflects truthful, deceptive, or inconclusive results.						
6. Conducts polygraph examination by using the following techniques: MGQT, ZCT, UZCT, RI or other techniques.						
7. Testifies in court as an expert witness to explain polygraph procedures and results.						
8. Evaluates data obtained from report and investigator in order to determine whether the polygraph examination should be conducted.						
9. Explains polygraph examination to subject in order to diminish anxiety.						
10. Establish the cause of inconclusive results by looking for errors.						
11. Notifies investigator of test results necessary for legal or administrative proceedings.						

NAME \_\_\_\_\_ SS# \_\_\_\_\_

**(SECTION II - CONTINUED )- CANDIDATE INSTRUCTIONS**

Provide a description of your training and/or experience for the work activities you have indicated a rating of "B to F" on page 4. You must limit your response to this page. Use only the front of the page. No additional pages or documents will be considered than this questionnaire. (Responses may be typed or printed.)

NAME \_\_\_\_\_ SS# \_\_\_\_\_

**SECTION III- CANDIDATE INSTRUCTIONS**

**Please respond to the following question in a written narrative (essay) format. Your response must be limited to the space provided on the front of this page. Your response may be typed or printed.**

What do you do to keep up-to-date technically in the field of polygraph examinations?