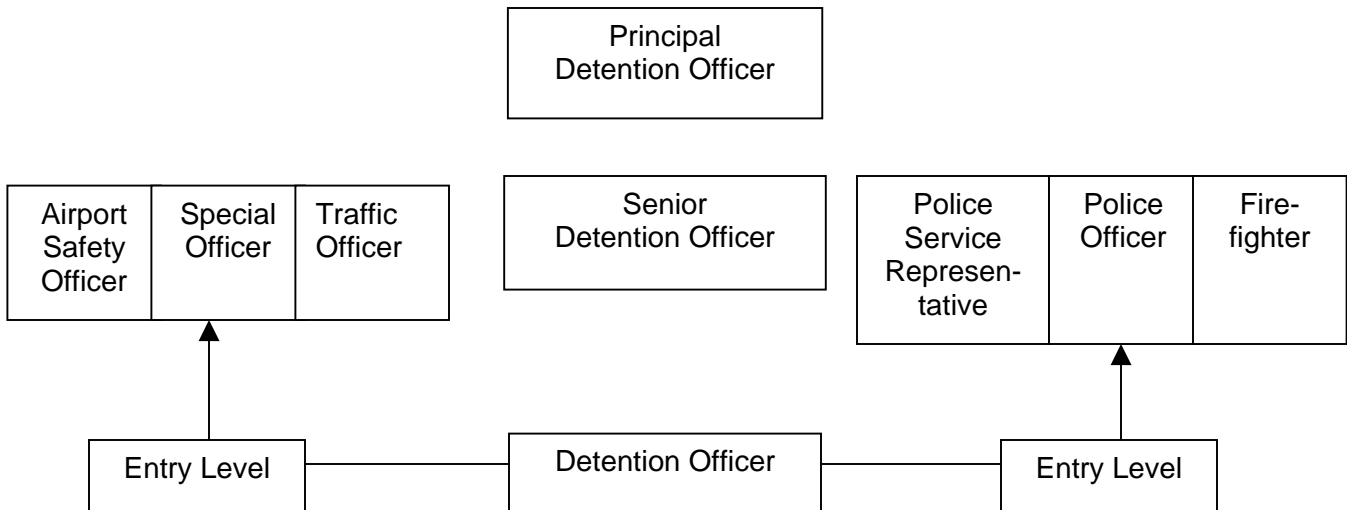


## CAREER OPPORTUNITIES FOR DETENTION OFFICER

This information is being given to you to describe potential opportunities as a Detention Officer. The career ladders that Detention Officers most commonly enter into are diagrammed below. The typical duties and requirements for the first promotional level of these career ladders are also described. However, these may be subject to change. You may review class specifications and some job bulletins through the Personnel Department's website at [www.lacity.org/PER](http://www.lacity.org/PER) or you may request a copy of this information from the Personnel Department, Room 100. We encourage you to examine the options open to you and to prepare yourself for the promotions for which you qualify.



## DUTIES AND REQUIREMENTS OF FIRST PROMOTIONAL LEVEL

### Senior Detention Officer

**Duties:** Works with and assigns, reviews and evaluates the work of Detention Officers engaged in booking, processing, and releasing of arrested persons and their personal property; maintains custody and control of prisoners; applies sound supervisory principles and techniques in building and maintaining an effective workforce, fulfills equal employment opportunity responsibilities and does related work.

**Requirement:** Two years experience as a Detention Officer.

**Note:** The above information does not replace class specifications and examination bulletins.

## **OTHER CAREER OPTIONS**

Other entry-level career options in the field of law enforcement includes:

Airport Safety Officer  
Firefighter  
Police Officer  
Police Service Representative  
Special Officer  
Traffic Officer

## **PREPARING YOURSELF FOR PROMOTION**

1. Broaden your work experience by taking advantage of job rotation and transfer opportunities. Take advantage of on-the-job training opportunities relating to your work.
2. Take advantage of formal education opportunities relating to your work.
3. Learn and stay abreast of laws, procedures, policies and practices relating to your career ladder.
4. Carefully review examination bulletins and class specifications for promotional classes to determine the kinds of skills, knowledges and abilities you need to develop for promotion.
5. Request for Notification cards may be completed in Room 100 of the Personnel Building (847-9240) to notify you by mail when a specific examination is open for filing. Familiarize yourself with the areas in your work location where weekly job bulletins are posted.
6. Employees may obtain career counseling from the Personnel Department's Employee Development Section, (213) 847-9800, in Room 380, Personnel Building.