

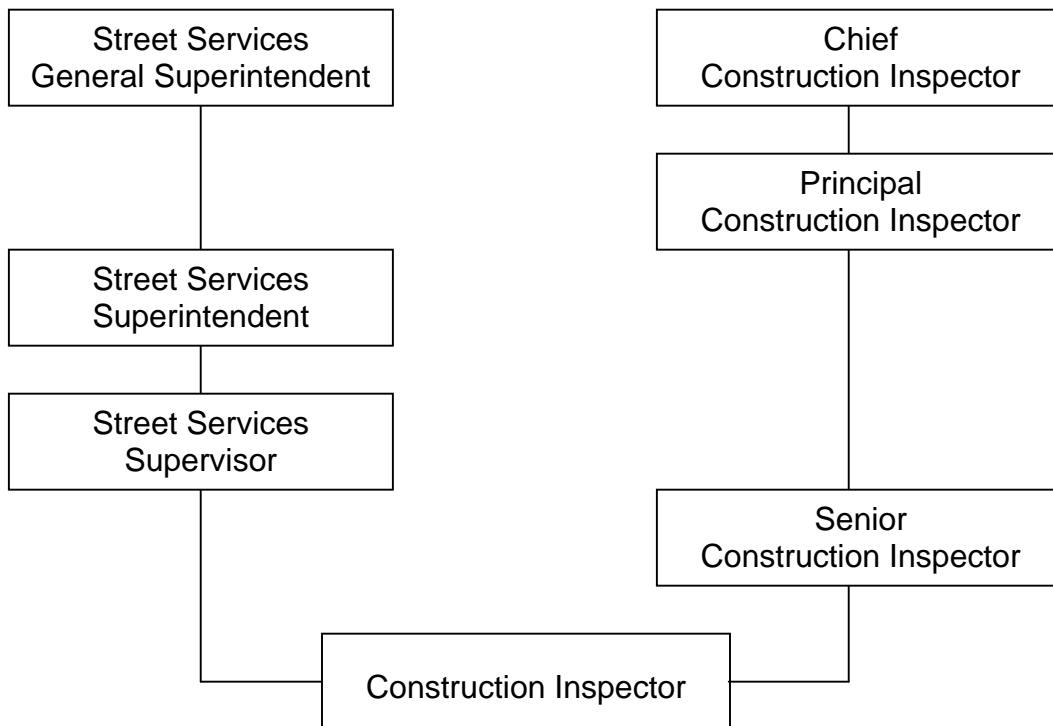
**CITY OF LOS ANGELES  
PERSONNEL DEPARTMENT**

**CAREER OPPORTUNITIES FOR CONSTRUCTION INSPECTORS**

This information is being given to you to describe potential promotional opportunities as a Construction Inspector. The career ladders that Construction Inspectors most commonly enter into are diagrammed below. The duties and requirements for the first promotional levels of these career ladders are described below. We encourage you to examine the options open to you and to prepare yourself for the promotion for which you qualify.

**COMMON CAREER LADDERS FOR CONSTRUCTION INSPECTORS**

The chart below shows the normal career paths of Construction Inspectors. Normal advancement within the series is to Senior Construction Inspector and then to Principal C.I. Another option is the Street Maintenance Supervisor series. With specific types of experience, however, promotion or lateral movement between these lines is also possible.



**DUTIES AND REQUIREMENTS OF FIRST PROMOTIONAL LEVEL**

**Duties:**

**Senior Construction Inspector:** A Senior Construction Inspector inspects the construction of a wide variety of large-scale public works, utilities, recreation and park, airport, harbor and improvement projects to ensure compliance with safety regulations, plans, specifications, contract documents, and legal requirements; assigns, reviews and evaluates the work of Construction Inspectors assigned to such projects; applies supervisory principles and techniques in building and maintaining an effective work force; fulfills equal employment

opportunity responsibilities; conducts physical inspections, maintains construction records, writes reports and prepares progress estimates for payment purposes, participates in some aspects of construction and permit administration.

Street Services Supervisor: A Street Services Supervisor assigns, reviews, and evaluates the work of one or more crews engaged in repairing, patching, cleaning, remodeling, resurfacing, or reconstructing City streets; or assists in coordinating the work of street resurfacing crews; or scheduling and dispatching plant mixes, construction materials and debris transfer equipment; applies sound supervisory principles and techniques in building and maintaining an effective work force; and fulfills affirmative action responsibilities.

## **REQUIREMENTS:**

### Senior Construction Inspector

1. A. Four years of full-time paid experience as a Construction Inspector or in a class which is at least at that level and which provides experience inspecting public works type improvements, or utilities projects for conformance to plans, specifications, contracts and agreements.
  - B. One year of education from a recognized college or trade school with completion of 9 semester or 12 quarter units in engineering or inspection technology may be substituted for each year of the required experience lacking up to a maximum of two years.
2. Four years of full-time paid experience as an Electrical Inspector, Building Inspector or Building Mechanical Inspector, two years of which must have been performing construction contract administration with the Bureau of Contract Administration.

### Street Services Supervisor

1. Achievement of a qualifying score on the qualifying written test for Street Services Supervisor; **and**
2. Four years of full-time paid experience in a position at the level of Maintenance and Construction Helper for the City of Los Angeles in street maintenance field operations, street construction, appurtenant remodeling, street reconstruction, street resurfacing, street repair, street use, construction inspection, and lot or street cleaning.
3. Two years of full-time paid experience as a contract truck operator for the Bureau of Street Services Contract Trucking Program may be substituted for two years of the required experience.
4. A "Certificate of Completion" in Street Maintenance Technology from a recognized college or trade school may be substituted for one year of the required experience.

The above information was compiled from work done by the Personnel Department in preparing job analyses for examination, classifying jobs, and determining the jobs that would provide qualifying experience for promotional examinations. This information does not replace class specifications and examination bulletins.

## **PREPARING YOURSELF FOR PROMOTION**

1. Broaden your work experience by taking advantage of job rotation and transfer opportunities. Take advantage of on-the-job training opportunities relating to your work.
2. Take advantage of formal education opportunities relating to your work.
3. Learn and stay abreast of laws, procedures, policies and practices relating to your career ladder.
4. Carefully review examination bulletins and class specifications for promotional classes to determine the kinds of skills, knowledges and abilities you need to develop for promotion.
5. Request for Notification cards may be completed in Room 100 of the Personnel Building (847-9240) to notify you by mail when a specific examination is open for filing. Familiarize yourself with the areas in your work location where weekly job bulletins are posted.
6. Employees may obtain career counseling from the Personnel Department's Employee Development Section, (213) 847-9800, in Room 380, Personnel Building.

(Rev. 7/06)  
(D-2:Career Ladders A-D)