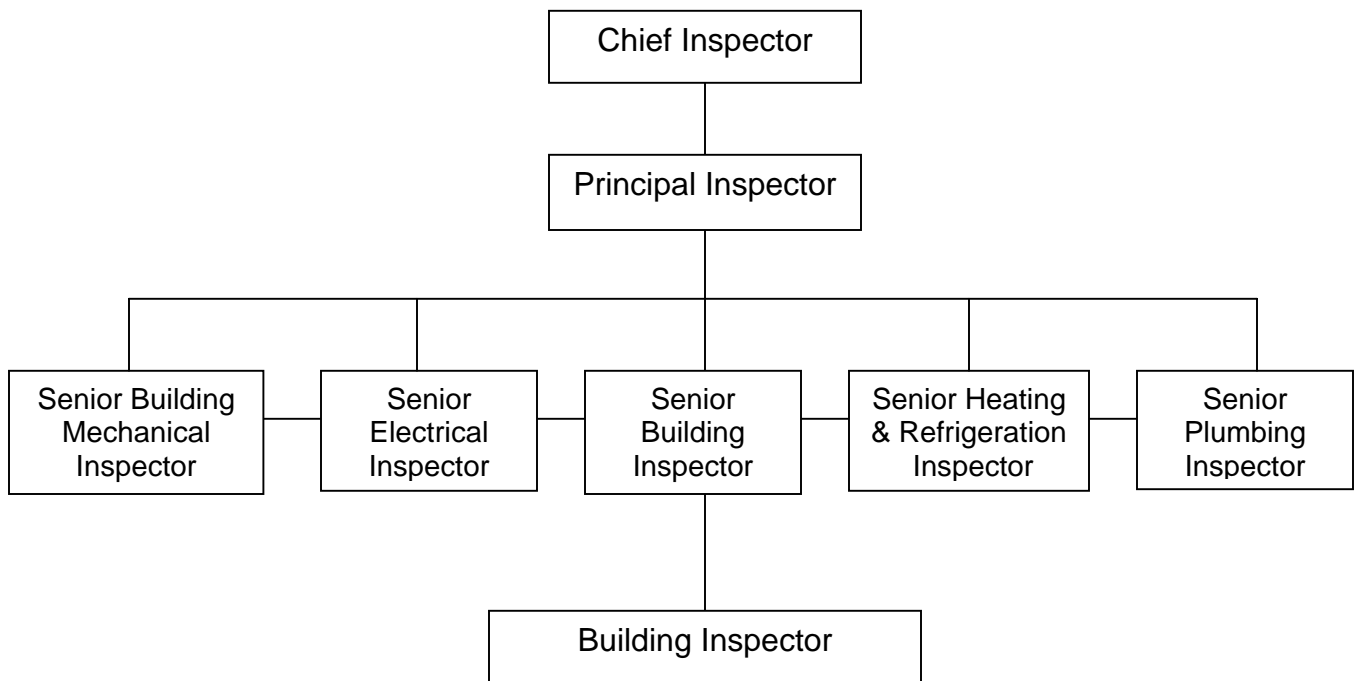


**CITY OF LOS ANGELES  
PERSONNEL DEPARTMENT**

**CAREER OPPORTUNITIES FOR BUILDING INSPECTOR**

This information is being given to you to describe potential opportunities as a Building Inspector. The career ladders that Building Inspectors most commonly enter into are diagrammed below. Normal advancement within this series is from Building Inspector to Senior Building Inspector. With specific types of experience, however, promotion or lateral movement between these lines is also possible. The typical duties and requirements for the first promotional level of these career ladders are also described. However, these may be subject to change. You may review class specifications and some job bulletins through the Personnel Department's website at [www.lacity.org/per/](http://www.lacity.org/per/) or you may request a copy of this information from the Personnel Department, Room 100. We encourage you to examine the options open to you and to prepare yourself for the promotions for which you qualify.



**DUTIES AND REQUIREMENTS OF FIRST PROMOTIONAL LEVEL**

**Senior Building Inspector**

Duties: Assigns, reviews and evaluates the work of Building Inspectors engaged in inspecting buildings, structures, and building sites for conformance to the City Building and Zoning Codes and approved plans, specifications, and standards; personally inspects larger and more complex structures; may investigate the quality of building materials; may check building plans for conformance to zoning requirements and provide zoning information to the public, or may supervise the inspection of the construction of public buildings to assure conformance with

contract plans and specifications; prepares written reports; applies sound supervisory principles and techniques in building and maintaining an effective workforce; and fulfills equal employment opportunity responsibilities;

Requirements:

1. Two years of full-time paid experience as a Building Inspector for the City of Los Angeles.
2. a. One year of experience as a Building Mechanical Inspector may be substituted for one year of Building Inspector experience lacking; or  
b. Graduation from a recognized four-year college or university with a degree in Industrial Technology, Industrial Science or special degree program with an emphasis in Construction Management, Construction Technology, or Inspection Technology may be substituted for up to one year of required Building Inspector experience.

**Senior Building Mechanical Inspector**

Duties: Assigns, reviews, and evaluates the work of Building Mechanical Inspectors engaged in: inspecting residential construction of two dwelling units or less, accessory buildings, signs and swimming pools to secure conformance to zoning ordinances, building and mechanical codes and approved plans, specifications and standards; investigating all complaints and alleged code violations; conducting housing surveys to identify blight, deterioration, and substandard conditions; issuing appropriate orders to comply and citations. May supervise employees making initial inspections on complaints or referrals received; may conduct in-service training for inspection personnel or serve as a training coordinator; personally conducts the more difficult field inspections; applies sound supervisory principles and techniques in building and maintaining an effective workforce; and fulfill equal employment opportunity responsibilities.

Requirements:

1. Two years of full-time paid experience as a Building Mechanical Inspector for the City of Los Angeles.
2. One of the following may be substituted for up to one year of Building Mechanical Inspector experience lacking:
  - a. Full-time paid experience as a Building Inspector, Electrical Inspector, Heating and Refrigeration Inspector, or Plumbing Inspector; or
  - b. Graduation from a recognized four-year college or university with a degree in Industrial Technology, Industrial Science, or special degree program with an emphasis in Construction Management, Construction Technology, or Inspection Technology.

**Senior Electrical Inspector**

Duties: Supervises the work of employees engaged in the inspection of new and existing electrical installations and equipment to secure conformance to the City Electrical Code; personally inspects large and complicated electrical installations; may perform responsible staff functions; may supervise the inspection of the construction of electrical installations in public buildings to assure conformance with contract plans and specifications; may witness fabrication and testing of electrical equipment at a manufacturing plant; may witness

performance of operational testing equipment prior to start up; assists in training inspectional employees; applies sound supervisory techniques in building and maintaining an effective workforce; and fulfills equal employment opportunity responsibilities.

Requirements:

1. Two years of full-time paid experience as an Electrical Inspector with the City of Los Angeles.
2. One year of experience as a Building Mechanical Inspector with the City of Los Angeles may be substituted for one year of Electrical Inspector experience lacking.

**Senior Plumbing Inspector**

Duties: Supervises and trains employees engaged in the inspection of plumbing installations for conformance to the City Plumbing Code, State Code Requirements and State Handicapped Regulations relating to plumbing; personally inspects the more complex plumbing and fire sprinkler installations; may perform responsible staff functions; may supervise the inspection of the construction of plumbing installations in public buildings to assure conformance with contract plans and specifications; applies sound supervisory techniques in building and maintaining an effective workforce, and fulfills equal employment opportunity responsibilities.

Requirements:

1. Two years of full-time paid experience as a Plumbing Inspector or Fire Sprinkler Inspector for the City of Los Angeles.
2. a. One year of experience as a Building Mechanical Inspector may be substituted for one year of Plumbing Inspector or Fire Sprinkler Inspector experience lacking; or  
b. Graduation from a recognized four-year college or university with a degree in Industrial Technology, Industrial Science or special degree program with an emphasis in Construction Management, Construction Technology, or Inspection Technology may be substituted for up to one year of required Plumbing Inspector or Fire Sprinkler Inspector experience.

**Senior Heating and Refrigeration Inspector**

Duties: Supervises a group of employees engaged in the inspection of installations of heating, ventilating, air-conditioning, and refrigeration equipment; and inspects the larger and more complex systems.

Requirements:

1. Two years of full-time paid experience as a Heating and Refrigeration Inspector for the City of Los Angeles.
2. (a.) One year of experience as a Building Mechanical Inspector with the City of Los Angeles may be substituted for one year of Heating and Refrigeration Inspector experience lacking; or

(b.) Graduation from a recognized four-year college or university with a degree in Industrial Technology, Industrial Science or special degree program with an emphasis in Construction Management, Construction Technology, or Inspection Technology may be substituted for up to one year of required Heating and Refrigeration Inspector experience.

Note: The above information does not replace class specifications and examination bulletins.

## **PREPARING YOURSELF FOR PROMOTION**

1. Broaden your work experience by taking advantage of job rotation and transfer opportunities. Take advantage of on-the-job training opportunities relating to your work.
2. Take advantage of formal education opportunities relating to your work.
3. Learn and stay abreast of laws, procedures, policies and practices relating to your career ladder.
4. Carefully review examination bulletins and class specifications for promotional classes to determine the kinds of skills, knowledges and abilities you need to develop for promotion.
5. Request for Notification cards may be completed in Room 100 of the Personnel Building (847-9240) to notify you by mail when a specific examination is open for filing. Familiarize yourself with the areas in your work location where weekly job bulletins are posted.
6. Employees may obtain career counseling from the Personnel Department's Employee Development Section, (213) 847-9800, in Room 380, Personnel Building.