

REFUSE COLLECTION TRUCK OPERATOR
(Class Code 3580)

Task List

1. Manually loads refuse collection trucks by dismounting truck, physically lifting curbside refuse containers, and properly bundled trash, dumping contents into the loading bucket (front loading) or in hopper (rear and side loading), and operating controls on exterior of truck to lift loading buckets, and dump into truck body by pushing, and pulling levers for "arms," and forks" on front loading trucks, buttons for "start," "stop," and "lower hopper," and "buzzer warning" on rear loading trucks, in order to collect refuse on collection route.
2. Loads refuse collection trucks using automated controls inside of cab to lift containers which fit automated equipment, and dump refuse into body of side loading truck by pushing, and pulling levers, and pushing buttons of automated controls for extracting "arms," opening "grippers," gripping containers, and retracting "arms" as assigned by Refuse Collection Supervisors for routes that have been issued automated containers of various sizes.
3. Observes safety rules and safe working practices such as wearing personal protective gear, safe driving and parking practices, exercising caution around moving equipment and while loading and unloading truck, using proper stance and lifting techniques, and observing warning decals on body of refuse collection truck in order to work safely and comply with Bureau of Sanitation safety rules.
4. Observes Department of Motor Vehicles rules such as speed limits (maximum 55 mph) as posted, use of backup safety warning devices such as horns and flashers, securing loads before traveling, weight restrictions, using flashers while loading truck, and updating "Daily Vehicle Log" while operating a refuse collection truck in order to operate equipment safely.
5. Unloads refuse collection trucks when trucks are full by driving to a designated refuse disposal site, making a stop to obtain a spotter, following the verbal instructions and hand signals of the spotter, then proceeding to dump load by dismounting truck, manually releasing tail gate safety pin and getting back in cab to push and pull levers for hoisting body of truck, then drives away from site after load has been deposited.

6. Cleans out body, front, and rear loading sections including tailgate of a refuse collection truck using a "clean out" tool (a specially fabricated tool which has a long handle with a hook at one end designed to pull out excess debris left in truck) in order to keep excess debris from clogging, jamming, falling onto engine parts, or creating a fire hazard.
7. Reads information in the route book about work procedures including maps of areas for refuse collection, disposal site to be used, the cut off point on the route for disposing of the load, restrictions on traveling on specific streets, radio and call signs of whom to contact in case of an emergency, and specific areas of responsibility in order to determine what collection areas are to be covered by this crew.
8. Inspects assigned refuse collection truck using the check list on the "Daily Vehicle Log" (Form 65-41) by checking water, oil, and fuel levels; checking to be sure fuel, fluid, and oil caps are secured; checking tires for proper inflation and tread wear; checking the card lift assembly; checking all hydraulic operations of the vehicle; checking to be sure turn indicators, headlights, and brake lights are functioning properly; and driving the truck to check brakes by making a rolling stop in order to determine if the truck is operating properly and safely prior to taking it out on the route.
9. Checks in with the Refuse Collection Supervisor at the beginning of the shift and if assigned to a regular route, picks up the route book and proceeds to check out vehicle; and, if not assigned to a regular route, obtains a route book from the supervisor then proceeds to check out vehicle.
10. Records on the "Daily Vehicle Log" whether or not each of the check list items listed are okay or needs repair; start and end times for rest, and lunch breaks; end of shift check list items; time shift started and ended, date, and truck number; and any unusual circumstances or problems that may have arisen during the shift in order to have an accurate record by vehicle and operator.
11. Contacts the district office to report broken down equipment in order to obtain field repairs or assistance.
12. Stays with broken down equipment especially when a hazardous condition exists such as a broken hydraulic line that may be spewing oil and creating a traffic hazard, sets out warning devices, and tries to prevent or reduce amount of hazard in order to provide protection to the public.
13. Fills out a "Driver's Trouble Report" (GS/FS 271) in order to document any operating or mechanical problem with the truck.

14. Follows written and oral instructions relating to collection policies such as finishing routes, reporting uncollected refuse, replacing containers in original location after dumping trash, and cleaning up spilled trash in order to comply with Bureau of Sanitation Regulations.
15. Unloads refuse collection trucks when trucks are full by driving to a designated refuse disposal site, weighing in at truck scale (to obtain tonnage of refuse collected), proceeding to actual dumping site, making a stop to obtain spotter, following the verbal instructions and hand signals of the spotter, then proceeding to dump load on rear loading trucks by dismounting truck and operating controls outside of truck for push out method which releases the tail gate safety pin, lifts tail gate, and pushes trash out of truck, on automated truck, use controls inside the cab to eject the load, then dismounts the truck to make sure load is fully ejected.
16. Unloads refuse collection trucks when trucks are full by driving to a designated refuse disposal site, weighing in at truck scale, proceeding to actual dumping site, making a stop to obtain spotter, following the verbal instructions and hand signals of the spotter, then proceeding to dump load, on front loading trucks which are hoist body types, by dismounting truck, releasing door latches, lifting tail gate, and getting back in cab to push and pull levers for hoisting body of truck, performs vehicle check to make sure load is fully ejected, then drives away from site after load has been deposited.
17. Interprets and applies rules and regulations governing the nature of material being collected, and container suitability such as weight restriction (150 lbs. maximum for automated trucks), length and weight of bundled materials (4 ft. and 60 lbs. maximums), properly bound materials (no loose materials), building materials limitations (5 gallons of dirt, rock, cement, or sand per collection), and no collection of liquid or hazardous materials such as paint, oil, solvents, and lubricants, and records on the "Daily Vehicle Log" any information relating to any refuse not collected in order to comply with the Department of Public Works, Bureau of Sanitation Rules and Regulations.
18. Refuels vehicle at the end of shift, replenishes packer fluid and motor oil as required, and records the information of fuel usage on Form 6541.
19. Informs supervisor either by phone, radio or in person, of unusual incidents such as accidents, injuries, damage to property, irate citizens, traffic citations, downed electric and telephone wires, and broken tree branches in order to provide supervisor with information relevant to the situation for documentation purposes.

20. Drives a refuse collection vehicle such as a front loading truck, rear loading truck, side loading truck, recycle materials truck, one-member automated truck, one-member semi-automated truck, satellite truck, front loading park truck, box truck (for bulky item pickup), and/or DAC truck (dump truck equipped with a winch used for dead animal pickup) as assigned by the Refuse Collection Supervisor using established collection routes in order to make curbside residential refuse collection or respond to calls requesting dead animal or bulky item pickups.
21. Observes disposal site driving rules such as no passing, posted speed limits, stopping at scales before driving vehicle onto scale, obtaining weights, keeping windows closed when dust is blowing, and observing the no smoking policy in order to operate the vehicle in accordance with the landfill safety rules.
22. Cleans refuse collection trucks by driving vehicles to the wash rack, washing exterior of cab, and truck body using brushes, cleaners, cloths, and squeegees, and cleans the interior of cab in order to keep trucks in a presentable condition.
23. Submits the "Driver's Trouble Report" (GS/FS 271) along with vehicle (if drivable) to the Repair Shop in order to obtain necessary repairs.
24. Gives the "Driver's Trouble Report" to the Repair Shop, and waits for the problem to be checked out and corrected, or for instructions to obtain a different vehicle (usually when repairs may be extensive or require waiting for parts).
25. Removes ignition keys, secures vehicle, and turns off kill switch at end of shift for assigned truck.
26. Provides appropriate information in a courteous manner when contacted by the public.