

CHIEF HARBOR ENGINEER 2023 TASK LIST

1. Directs, supervises, reviews, or assists in directing the development, design, and construction of marine terminal facilities, including piers, wharves, streets, bridges, rail lines, buildings and channels in order to meet the infrastructure needs of the port facility to ensure a fluid and sustainable supply chain.
2. Reviews daily construction reports in order to ensure the schedules are being met.
3. Confers with internal staff, engineers, lessees, contractors, and policy makers concerning projects and other activities in order for goals of the department and stakeholder are being met.
4. Directs, evaluates, and reviews through subordinates or supervisors the preparation of engineering designs, estimates, plans, special studies, economic studies, surveys, investigation, lease maps and property descriptions, general harbor development, and other data gathering projects in order for all engineering standards to be legally met for every project.
5. Directs the issuance of Harbor engineering permits for changes in leased property in order for construction to proceed.
6. Reviews activities in the field of contracts, leases, permits, and insurance in order to ensure all activities are according to engineering standards.
7. Directs, coordinates, and supervises, through subordinate supervisors, the work of groups of employees engaged in the preparation of specifications and special conditions for proposed construction to be done under contract in order to ensure all activities are done according to building standards.
8. Reviews and analyzes budget requests from unit heads for conformance to the overall needs and program of the Department in order to ensure spending targets are met and projects are within budget.
9. Analyzes data and makes recommendations to serve as a basis for management decisions in major areas of general harbor development in order to increase efficiency.